



**Midwest Region Conference**  
LOCAL License Guidelines

Application/background check:

It is recommended that the applicant complete the online ministry application and return it to the home church. The home church may add or subtract to the information required as they see fit. The home church will provide the Midwest Region Conference office with the following information:

- a copy of the first 2 pages of the Ministry Credential Application form
- a signed statement that the "Background Check" has been completed. It should be accessible by the Region if deemed necessary. (The background check should cover sexual predator/misconduct at the very minimum. All other background checks shall be left to the discrepancy of each congregation.)
- a letter of support signed by the supervising pastor and the clerk of the supporting congregation listing the area(s) of ministry given to the licensee.

Interview/introduction:

If the applicant is unknown to either the Director of the MRC or the chair of the Commission on Church and Pastor, then an interview/introduction will be arranged. It would be preferable to have the(a) pastor from the sponsoring church present for the interview. This process can be done in person or via video conferencing.

*Upon completion of these events the license shall be issued.*

Credentialing Authority:

The credential is granted through the Midwest Region CGGC and is held by that body. Those who hold a local license will be under the authority of the local pastor and congregation and the MRC will uphold their decisions to renew or remove the license upon the expiration of the license or as requested. As the licensing body, the MRC Executive Council and the Commission on Church and Pastor, maintains the right to call any person holding a license, local or otherwise, into account should circumstances arise.

Training Expectations:

The supervising pastor will work with the region in determining a plan for education and training including expected key components.