

# First Church of God – Job Description

**TITLE:** Director of Children’s Ministry

**PURPOSE:** Lead and Shepherd the Children’s Ministry of First Church of God through the development of teams of volunteers who love God and love kids!

**SUPERVISION:** Leader of the Next Generation Team

**RESPONSIBILITIES:**

- Develop a strategic ministry plan to reach children (birth-5<sup>th</sup> grade)
- Recruit & equip a ministry team of volunteers to lead the ministry
- Partner with families and resource parents for family leadership
- Organize & coordinate special events
- Provide pastoral care to children & parents as needed
- Oversee the Director of Stepping Stones Preschool & maintain the ministry focus and alignment with First Church of God.
- Serve and collaborate with church staff under the direction of the Senior Pastor as needed
- Support the mission & ministry values of First Church of God outlined by church leadership
- Motivate, train & equip volunteer laypersons to do ministry

**EDUCATION & EXPERIENCE:**

- College education preferred
- Three years of leadership in a church environment or pastoral leadership experience preferred
- Two years of children’s ministry experience preferred

**SPECIAL SKILLS:**

- Gifts in developing teams & reproducing leaders
- Ability to relate well with children & adults
- Self-starting, humility, able to create systems to organize, develop, plan & administrate ministry

**COMPENSATION/REVIEW:**

- Cash Salary, Housing Allowance, Professional Expense Allowance, Disability Insurance
- Optional Pension and 403b Benefits
- Annual ministry review with the leader of the Next Generation Team

**OUR PROCESS:**

- Recommended by Senior Pastor and Staff Committee and then affirmed by the Leadership Team. Candidate must agree to comply with the Personnel Policies, Staff Covenant and Procedures of First Church of God.